

DRAFT
22 Dec 05

**Information Requested of Institutions Applying
to Shelter a Chapter of Nu Rho Psi**

Dear Colleagues:

The application deadline for consideration during the _____ year is _____.
A complete application consists of 5 copies of the following:

1. A cover page in the format provided below.
2. A connected document adhering strictly to the outline provided, giving information regarding the institution and the Neuroscience faculty.
3. Five copies of the institution's most recent catalogue. [Note: if paper copies are not available, please supply the web site].
4. Proposed bylaws for the Chapter (see model provided)

The application should be accompanied by a check in the amount of \$200, payable to Nu Rho Psi, as an application fee.

If you have questions about this process, please contact: _____

COVER PAGE

APPLICATION TO SHELTER A CHAPTER OF NU RHO PSI

_____ (*Name of Institution*) requests consideration
for authorization to shelter a chapter of Nu Rho Psi.

Signed _____
(*Chair, Nu Rho Psi Organizing Committee*)

(*Typed name: Chair, Nu Rho Psi Organizing Committee*)

Title _____

Address _____

Phone Number _____ Fax _____

E-mail _____

Signed: _____
(*President of Institution*)

(*Typed name: Institutional President*)

Address _____

Date of submission _____

Content of the Application Document

Name of Institution

Date of Application

Section I. General information about the institution:

1. Mission statement or statement of purpose of the institution.
2. Description of ownership, sponsorship or affiliation with any public or private entity, with a precise account of the role of such entity in shaping institutional policies.
3. Statement of general and specialized accreditation held by the institution: notation of any probationary status or withdrawal of accreditation in the past 10 years.
4. Text of any official published institutional commitment to nondiscriminatory policies and freedom of inquiry and expression.
5. Information regarding any restrictions governing membership in the student body, faculty or staff, or governing body that relates to age, race, ethnicity, religion, gender, sexual orientation, disability, veteran status, or national origin.
6. Information regarding censure, warning, probation, or any other negative action taken towards the institution by any academic professional or athletic organization in the past 10 years.

Section II. Curriculum

1. Description of Neuroscience courses which are considered by the institution to be a part of the major (or similar track).
2. Number of undergraduates and graduate students who have completed degree requirements in these areas for each of the five most recent years.
3. Information regarding undergraduate research requirements or opportunities.

Section III. Information about the Faculty

1. Names and current Curriculum Vitae of **full-time** faculty teaching courses that are part of the neuroscience curriculum.
2. Names and current Curriculum Vitae of **part-time** faculty teaching courses that are part of the neuroscience curriculum.

Section IV: Co-curricular information

1. Names and history of activities of neuroscience clubs or other related organizations that may have existed, or still exist, at the institution.
2. Plans, if any, for consolidating co-curricular neuroscience club activities with activities of Nu Rho Psi Chapter (if granted).